



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Dwarka, New Delhi-110078

(Office of the Controller of Finance)

File No: IPU/COF/2022-23/ 988

Dated: 20/03/23

C I R C U L A R

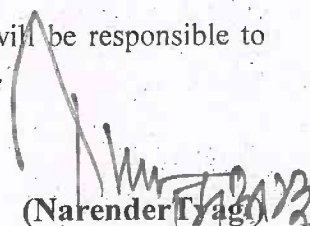
Subject: Booking of expenditure pertaining to the Financial Year 2022-23 reg.

All University Schools and Departments are hereby informed that the Financial Year 2022-23 is going to end shortly and committed expenditure for the Financial Year 2022-23 should be booked in the books of accounts by 31st March 2023. Expenditure which has been approved by the Competent Authority from the budget of F.Y. 2022-23 should be booked in the books of accounts by 31st March 2023 and applicable taxes liability should be deposited in the Govt. A/c.

All the Deans, Directors and Branch Heads of the University are therefore requested to circulate aforesaid instructions to officers/faculties under their administrative control for:

- * Sanction Order along with bills/invoice should be reached to the Accounts Branch by 31st March 2023 for booking of expenditure in the books of accounts for the Financial Year 2022-23
- * Tax liability should be deposited within time deadline issued by the Govt. against tax invoices generated during the Financial Year 2022-23.

In case failure to compliance of the aforesaid instructions, concerned officer will be responsible to invite any audit Para from CAG and attract penalty on late deposit of Govt. taxes.


(Narender Tyagi)
Controller of Finance

Copy to

- (1) Deans\Directors of the University & East Delhi Campus.
- (2) In-charge, UIRC/EE UWD/Proctor/Chief Warden.
- (3) All Head of the Department (s)
- (4) DR (Personnel) with respect to booking of expenditure of wages of outsources staff.
- (5) DR (SS Branch) with respect to booking of expenditure of wages to sanitation and security personnel.
- (6) AR, VC Secretariats.
- (7) AR, Registrar's Office
- (8) Head, UITS with the request to upload this circular on the University website.
- (9) Concerned File.


(P.K. Gupta)
Assistant Finance Officer